

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

April 19, 2016

Mrs. French called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent, Mr. Young, Treasurer.

#16-071 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on March 15, 2016 and the special meeting on March 23, 2016.

Approve the minutes of the work session held on March 12, 2016 at the administrative office. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-072 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mr. Curry moved and Mr. Swope seconded to approve the following recommendations:

March Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for March
General and Payroll

Grant Awards

Accept the following grant awards:

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Engineering program at Zanesville High School.

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Bio-Med program at Zanesville High School.

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Gateway to Technology program at Zanesville Middle School.

\$2,200 from the Taylor-McHenry Foundation to be used for the John McIntire 5th Grade Class trip to The Wilds.

\$1,200 from the Taylor-McHenry Foundation to be used for the AP Art Course at Zanesville High School.

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Monthly Financials – Zanesville Community High School

Approve the March 2016 bank reconciliation and financial reports for the Zanesville Community High School.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-073 RESIGNATION – CERTIFICATED

Mr. Bunting moved and Mr. Curry seconded to accept the resignation of Brooke Ripple, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is other employment.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-074 RESIGNATION – CERTIFICATED

Mr. Swope moved and Mr. Coulson seconded to accept the resignation of Rosemary McGinnis, Title I at Zanesville Middle School effective January 1, 2017. Reason for resignation is retirement.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-075 RESIGNATION - CLASSIFIED

Mr. Coulson moved and Mr. Curry seconded to accept the resignation of Brenton Reed, computer technician, effective April 29, 2016. Reason for resignation is other employment.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-076 TRANSFER – CLASSIFIED

Mr. Swope moved and Mr. Bunting seconded to approve the transfer of Aaron Henthorne, technology intern, to computer technician (10 month-212 days) effective April 20, 2016, pending appropriate certification and background checks. Rate of pay will be \$15.60 per hour.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-077 SUMMER EMPLOYMENT - CUSTODIAN

Mr. Swope moved and Mr. Curry seconded to approve the following custodians, as and when needed, for the summer 2016.

Chambers, Elijah	Clapper, Zack	Cooper, Heath	Games, Tristan
Goins, Deonta	Hittle, Logan	Johnson, Austin	Norris, Kolt
Randles, Tyler	Rock, Tristan	Rollins, Brady	Smith, Hunter
Staley, Roman	Sturgill, Matt	Williams, Mason	

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

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#16-078 CONTINUING CONTRACTS

Mr. Swope moved and Mr. Bunting seconded that the approval be given for the following teachers to receive continuing contracts starting with the 2016-2017 school year. All have the necessary certification requirements and have the recommendation of their principal. Name and salary are listed in the regular contract listing

Krista Decker Kristen Hoffer Lori Hudson Heather Ward

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry.
President declared motion carried.

#16-079 WORK CALENDARS

Mr. Curry moved and Mr. Bunting seconded that the approval of the various work schedules for classified employees for the 2016-2017 school year.

Approval of the administrators (classified and certified) work schedules for the 2016-2017 school year.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried

#16-080 SPECIAL EDUCATION STIPEND

Mr. Bunting moved and Mr. Coulson seconded to approve Martha Mitchell to receive the \$300.00 special education stipend, for the 2016-2017 school year.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope.
President declared motion carried.

#16-081 UNPAID LEAVES

Mr. Swope moved and Mr. Bunting seconded to approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Shannon Barrett	3/3	1 day
Becky Forsythe	3/3 & 3/4	2 days
Maria Hoffer	3/24	1 day
Anthony Joseph	3/30	1 day
Charleita Knight	3/17 (½), 3/18 & 3/21	2½ days
Jo'D Rice	3/16 & 3/17	2 days
Jennifer Salsbury	3/3 - 3/18, 3/22 (½), 3/23, 3/24	14½ days
Marcie Shreve	3/16	1 day
Wendy Winland	3/1, 3/16 (½) & 3/18	2½ days

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-082 EMPLOYMENT – SUBSTITUTES

Mr. Curry moved and Mr. Bunting seconded to approve the following substitute teacher, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

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Substitute Teacher

Andrea L. Minnich			
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Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Home Instructors

Sharon Ambrose	Alexandria Theodosopoulos		
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Approve the following substitute food services personnel, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Food Services

Deborah Blanton			
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Approve the following substitute bus aide, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Bus Aide

Chantell Farley			
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Approve the following substitute transportation/van driver, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Transportation/Van Driver

Chantell Farley			
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Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-083 VOLUNTEERS

Mr. Swope moved and Mr. Coulson seconded to approve the following list of volunteers for the Zanesville City Schools for the 2015-2016 school year pending appropriate backgrounds checks.

Name	Building	Type
Teresa (Tere) Barclay	JM	Community
Jessica Woodyard	ZG	Parent
Sherri Francis	NR	Community
Randy Crawmer	NR	Community
Kyle Moss	ZG	ZHS Student
Loegan Brzezinski	NR	Muskingum Student
Kelsey Kirkpatrick	NR	Muskingum Student
Cathy Winland	ZMS	Community
Nancy H. Adams	ZG	Community
Stephanie Fleshman	NR	Muskingum Student
Erica Evans	JM	Parent
Stephanie R. Brown	ZE	Parent

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Name	Building	Type
Stephanie McCarty	ZG	Parent
Brenden Mathews	NR/ZG/MS/HS	Muskingum Student
Asaad Sumani	NR	Parent
Stacey Mollahan	ZG	Parent
Rhonda Todd	ZG	Community
Paulette Weber	ZG / PS	Community
Elizabeth Montgomery	JM	Parent
Trisha Stuchell	ZG	Parent
Tabitha Materose	ZG/ZMS	ZHS Student
Anita Fitzer	ZG	Community
Pam McFerren	ZG	Community
Angel Staunton	JM	Parent
Carry Yerian	JM	Parent
Jennifer Tom	NR/ZG	Parent
Austin Miller	ZHS	Community
Jim Rudloff	ZHS	Community

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-084 AMERICAN PSYCHOLOGICAL ASSOCIATION

Mr. Swope moved and Mr. Curry seconded to approve a resolution to adopt APA (American Psychological Association) style for formal writing instruction and assignments, grades 7-12. APA style is a format for academic documents such as journal articles, in many textbooks, and in academia (for papers written in classes). It is codified in the style guide of the American Psychological Association.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-085 POLICY ITEMS FOR ADOPTION

Mr. Swope moved and Mr. Bunting seconded to approve the following policies for adoption:

- 1130 Conflict of Interest (revised)
- 2452 Disclosure of Security and Crime Statistics (Clery Act)
- 2460.03 Independent Educational Evaluations
- 3113 Conflict of Interest (revised)
- 4113 Conflict of Interest (revised)
- 4162 Drug and Alcohol Testing of CDL License Holders
- 5112 Entrance Requirements
- 5200 Attendance
- 5223 Released Time for Religious Instruction
- 5320 Immunization
- 5330.03 Procurement and Use of Asthma Inhalers in Emergency Situations
- 5460 Graduation Requirements (revised)
- 6110 Grant Funds (revised)
- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles – Spending Federal Funds

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6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel Payment & Reimbursement (revised)
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Services (revised)
9270	Equivalent Education Outside the Schools (home Schooling)

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-086 EXECUTIVE SESSION

Mr. Swope moved and Mr. Bunting seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

Time entered executive session: 6:24 p.m.

Time returned to public session: 9:17 p.m.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson.
President declared motion carried.

#16-087 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mr. Bunting seconded to approve the following resolution:

Accept the resignation of Jim Rudloff, Baseball Varsity Assistant Coach, effective 2015-2016 school year. Reason for resignation is personal

Accept the resignation of John Wheeler, Boys Soccer Junior Varsity Coach, effective 2016-2017 school year. Reason for resignation is personal.

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Accept the resignation of Rebecca Bracken, Junior Varsity Volleyball Coach, effective 2016-2017 school year. Reason for resignation is personal.

Approve the following supplemental contracts for the 2015-2016 school year.

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2015-2016
Zachariah	Rutter	Baseball	Varsity Assistant Coach	0	VIII	\$1,600.00
David	Balo	Baseball	Winter Fitness	1	X	800.00
Carrie	Bunting	Softball	Winter Fitness	1	X	800.00

Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
Stephanie	Jones	Cheerleading	Varsity Advisor	15	VI	\$3,555.00
Stephanie	Jones	Cheerleading	Reserve Advisor	15	VII	\$2,908.00
Alexandria	Vensil	Cheerleading	Freshman Advisor	3	VII	\$2,585.00
Mary	Sands	Cheerleading	Middle School Coach	3	VII	\$2,585.00
Mike	Schreiber	Cross Country	Varsity Head Coach	1	VII	\$2,262.00
Chad	Grandstaff	Football	Varsity Head Coach	15	II	\$6,140.00
Chad	Grandstaff	Football	Defense Coordinator	16	X	\$1,131.00
Chad	Grandstaff	Football	Offense Coordinator	16	X	\$1,131.00
Chad	Grandstaff	Football	Summer Fitness (1/2)	14	X	\$565.50
Chad	Grandstaff	Football	August Practice	16	IX	\$1,616.00
Chad	Grandstaff	Football	Winter Fitness (1/3)	14	X	\$377.00
Chad	Jackson	Football	Varsity Assistant Coach	11	VI	\$3,555.00
Chad	Jackson	Football	Winter Fitness (1/3)	8	X	\$377.00
Chad	Jackson	Football	August Practice	11	IX	\$1,616.00
Jeff	Tysinger	Football	Varsity Assistant Coach	23	VI	\$3,555.00
Jeff	Tysinger	Football	Summer Fitness (1/2)	17	X	\$565.50
Jeff	Tysinger	Football	August Practice	21	IX	\$1,616.00
Matt	Heagen	Football	Varsity Assistant Coach	3	VI	\$3,231.00
Matt	Heagen	Football	August Practice	3	IX	\$1,293.00
Jason	Lee	Football	Varsity Assistant Coach	2	VI	\$3,231.00
Jason	Lee	Football	August Practice	2	IX	\$1,293.00
Dave	Everson	Football	Varsity Assistant Coach	7	VI	\$3,555.00
Dave	Everson	Football	August Practice	7	IX	\$1,616.00
Michael	Law	Football	Winter Fitness (1/3)	2	X	\$323.00
Michael	Law	Football	August Practice	2	IX	\$1,293.00

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First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
Tom	Evans	Football	Freshman Head Coach	19	VIII	\$2,262.00
Tom	Evans	Football	August Practice	17	IX	\$1,616.00
Clay	Lawyer	Football	Freshman Assistant Coach	5	VIII	\$2,262.00
Clay	Lawyer	Football	August Practice	5	IX	\$1,616.00
Jason	Smith	Football	MS Coach - 8th Gr.	7	VIII	\$2,262.00
Shane	Hollins	Football	MS Coach - 8th Gr.	5	VIII	\$2,262.00
Brady	Palmer	Football	MS Coach - 7th Gr.	2	VIII	\$1,939.00
James	Spraggins	Football	MS Coach - 7th Gr.	8	VIII	\$2,262.00
Michael	Law	Football	Equipment Manager (1/2)	3	VI	\$1,615.50
Steve	Shroyer	Football	Equipment Manager (1/2)	3	VI	\$1,615.50
Jim	Rudloff	Golf	Varsity Head Coach	3	VII	\$2,585.00
Beryl	Dennis	Other	Activity Manager - ZMS	16	IX	\$1,616.00
Valencia	Clark	Other	Faculty Manager	17	III	\$5,493.00
Steve	Ashby	Soccer - Boys	Varsity Head Coach	1	VII	\$2,262.00
Steve	Ashby	Soccer - Boys	Summer Fitness	1	X	\$808.00
Todd	Riley	Soccer - Girls	Reserve Head Coach	9	IX	\$1,616.00
Teresa	Fleming	Volleyball	Varsity Head Coach	2	VI	\$3,231.00
Teresa	Fleming	Volleyball	Summer Fitness	2	X	\$969.00
Brenda	Watson	Volleyball	MS Coach - 8th Gr.	0	IX	\$1,131.00
Alexis	Adams	Volleyball	MS Coach - 7th Gr.	0	IX	\$1,131.00
Bev	Guinsler	Nurse	Head Nurse	7	VIII	\$2,262.00
Kelley	Ryan	ZMS	Band Director	41	IX	\$1,616.00
Bryan	Cramer	ZMS	Band Director	31	IX	\$1,616.00
Mary	Bates	ZMS	Vocal Music Director	12	X	\$1,131.00
Lori	Hickman	JME	Elem. Yearbook Advisor	3	X	\$969.00
Bryan	Cramer	ZHS	August Band Practice	31	IX	\$1,616.00
Kelley	Ryan	ZHS	Band Director	41	I	\$6,786.00
Bryan	Cramer	ZHS	Assistant Band Director	31	VIII	\$2,262.00
Kelley	Ryan	ZHS	August Band Practice	41	IX	\$1,616.00
Sue	Graham	ZHS	Comus Advisor (1/2)	3	VII	\$1,292.50
Heather	Taylor	ZHS	Comus Advisor (1/2)	2	VII	\$1,295.50
Wayne	Carpenter	ZHS	Devillette Conditioning	45	IX	\$1,616.00
Wayne	Carpenter	ZHS	Devillette Director	45	II	\$6,140.00
Sarah	Gantzer	ZHS	Dramatic Advisor	1	VII	\$2,262.00
Elisse	Greenleaf	ZHS	Foreign Language Advisor	2	X	\$969.00
Lori	Lee	ZHS	Honor Society Advisor	10	X	\$565.50

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First Name	Last Name	Sport/Bldg.	(1/2) Position	Exp.	Class	Stipend 2016- 2017
Holli	Gattshall	ZHS	Honor Society Advisor (1/2)	1	X	\$404.00
Cassidy	Caulkins	ZHS	Jr. Class Advisor (1/2)	1	VIII	\$808.00
Mindy	Waite	ZHS	Key Club Advisor	18	VII	\$2,908.00
Alyssa	Capps	ZHS	Orchestra Director	3	IX	\$1,293.00
Holli	Gattshall	ZHS	SADD Advisor (1/2)	3	X	\$484.50
Kelsey	Buckley	ZHS	SADD Advisor (1/2)	1	X	\$404.00
Annette	Porter	ZHS	Sr. Class Advisor (1/2)	17	VIII	\$1,131.00
Natashia	Woerner	ZHS	Sr. Class Advisor (1/2)	3	VIII	\$969.50
Emma	Lucas	ZHS	Stage Design	0	VIII	\$1,616.00
Sabrina	Penrose	ZHS	Student Council Advisor	18	VII	\$2,908.00
Emma	Lucas	ZHS	Vocal Music Director	2	VII	\$2,585.00
John	Raymond	ZHS	Program Designer/Stadium Prod.	1	IX	\$1,131.00

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting (abstained on Carrie Bunting), Mr. Coulson. President declared motion carried.

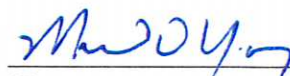
#16-088 MEETING ADJOURNMENT

Mr. Curry moved and Mr. Coulson seconded that the Zanesville City Schools Board of Education meeting is adjourned @9:18 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.



President



Treasurer